

LEARNING AGREEMENT FOR STUDIES 2015/16

Sections 1 and 2 of this form should be completed before you go on your period abroad. Guidelines on how to complete the form can be found on the International Student Team website: <http://www.ist.admin.cam.ac.uk/erasmus-plus/current-cambridge-students/paperwork>

Section 1 – Contact details

The Student

a) Full Name:	
b) Date of Birth:	
c) Nationality:	
d) Sex (M/F):	
e) Study Level:	<input type="checkbox"/> Undergraduate (EQF 6) <input type="checkbox"/> Postgraduate (EQF 7) <input type="checkbox"/> Doctoral (EQF 8)
f) Field of Study:	<input type="checkbox"/> 0231 Modern and Medieval Languages <input type="checkbox"/> 0421 Law <input type="checkbox"/> 0533 Physics <input type="checkbox"/> 0531 Chemistry <input type="checkbox"/> Other (please specify)..... See: http://ec.europa.eu/education/tools/isced-f_en.htm

The Home University

g) Name and address:	The University of Cambridge, The Old Schools, Trinity Lane, Cambridge, CB2 1TN, UK
h) Erasmus ID Code:	UKCAMBRID01
i) Department and Faculty:	
j) Departmental Coordinator name, email, phone:	

The Host University

k) Name and address:	
l) Erasmus ID Code:	
m) Department and Faculty:	
n) Departmental Coordinator name, email, phone	

Section 2 – to be completed BEFORE THE PERIOD ABROAD

a) PROPOSED STUDY PLAN

Planned period of the mobility: from [month/year] till [month/year]

b) Provisional Module Choices

Module Code	Module Title	Autumn/Spring /Full Year	ECTS credit value
Total:			

c) Web Link to the Course Catalogue:

Please provide the web link to the course catalogue where you found the above modules:

d) Modules to be replaced: NOT TO BE COMPLETED

Module Code	Module Title	Autumn/Spring /Full Year	ECTS credit value
N/A	<i>Mobility Window</i>	N/A	N/A
Total:			

The above table is not relevant for University of Cambridge students as the courses studied at the home university are not replaced by those taken at the host university. Instead the period of study mobility is embedded in the curriculum.

e) Arrangements if the Chosen Modules are not Successfully Completed:

An alternative assessment may be determined by the relevant academic department.

f) Language Competence:

The level of language competence in the main language of instruction at the student's host university that he/she agrees to acquire by the start of the study period is:

A1 A2 B1 B2 C1 C2 Native speaker

All students agree to acquire a minimum B2 level unless otherwise stated in the inter-institutional agreement. Your departmental coordinator can assist you with this section.

See: <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

COMMITMENT OF THE THREE PARTIES

Please send the learning agreement to your departmental contact at the host institution for signature, then sign the document yourself and forward it to your Cambridge departmental co-ordinator for final signature. Your completed form should then be sent to the International Student Team via exchanges@admin.cam.ac.uk

By signing this document, the student, the home university and the host university confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The home and host university undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies. The home university and the student should also commit to what is set out in the Erasmus+ grant agreement.

The host university confirms that the provisional module choices listed above are in line with its course catalogue and should be available to the student.

The home university commits to recognise all the credits gained at the host university for the successfully completed educational components and to count them towards the student's degree as described in this section. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and the host university will communicate to the home university any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Home university - departmental coordinator					
Host university - departmental coordinator					

Section 3 – to be completed DURING YOUR PERIOD ABROAD

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

a) Changes to the Proposed Courses

Module Code	Module Title	Deleted Module	Added Module	Reason for change (see below)	ECTS Credit Value
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

Reason for adding a module; 1= module no longer available, 2=module is in a different language than specified, 3=timetable conflict 4=other (please specify) **Reason for deleting a module;** 1=substituting a deleted component, 2=extending mobility period, 3=other (please specify)

The student, the home and host universities confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the home and host universities' responsible persons.

b) Changes to modules to be replaced: NOT TO BE COMPLETED

Module Code	Module Title	Deleted Module	Added Module	ECTS Credit Value
N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A
				Total:

The above table is not relevant for University of Cambridge students as the courses studied at the home university are not replaced by those taken at the host university. Instead the period of study mobility is embedded in the curriculum.

Section 4 – to be completed AFTER YOUR PERIOD ABROAD

RECOGNITION OUTCOMES

I. HOST UNIVERSITY'S TRANSCRIPT OF RECORDS

Start and end dates of the study period: from *[day/month/year]* till *[day/month/year]*.

Your host university must either complete the table below or if a transcript of records is available which includes all the information (including official start and end dates) it should be attached to this document.

Module code	Module Title	Successfully Completed?	ECTS Credit Value	Grade Awarded
Total:				

Host university – departmental coordinator

Responsible person's signature: _____

Date: _____

II. HOME UNIVERSITY'S TRANSCRIPT OF RECORDS

Module code	Module title at home university	ECTS Credit Value	Grade Awarded
N/A	N/A	N/A	N/A
Total:			

The University of Cambridge does not offer a credit system, and therefore does not allocate credits to the different units followed by the students abroad in their final classification. Instead, the University allows the faculty/department to record this information locally. The University will record the mobility in the student's transcript of records. Any requests for further recognition should be directed to the International Student Team.